



**Cleaning Service Order Form**  
**Bangkok RHVAC 2009 and BKK E&E 2009**  
**October 7 – 11, 2009**

**Form 8**

<b>Deadline</b> <b>September 4, 2009</b>
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Company's name: \_\_\_\_\_ Booth No.: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Contact person: \_\_\_\_\_  
 Tel.: \_\_\_\_\_ Fax: \_\_\_\_\_ E-Mail \_\_\_\_\_

Date	N0. of Cleaner	Shift		Service - Fee Baht / Person / 8 hrs			Total (Baht)
		Day 08.00-16.00	Night 16.00-24.00	Early-Bird Rate (Baht)	Standard Rate (Baht)	On-site Rate (Baht)	
				600.-	720.-	780.-	
				600.-	720.-	780.-	
				600.-	720.-	780.-	
				600.-	720.-	780.-	
			<b>OT Rate</b>	75 / 1 hr	90 / 1 hr	97.5 / 1 hr.	
						<b>Total</b>	
						<b>VAT 7%</b>	
						<b>Grand Total</b>	

**Payment Term:** The company reserves the right to refuse any order until payment has been received by cash, credit card, transfer money or company cheque (A/C payee) to:  
 Account Name: IMPACT Exhibition Management Co., Ltd.  
 Bank's Name : Bank of Ayudhaya Public Company Limited, Impact Muang Thong Thani Branch  
 Account No. : 456-1-00009-8 (Saving Account)  
 (Withholding tax of 3% may be deducted only when applying with an official withholding tax from upon placing order.)

**Remarks:**

- Cleaning service will provide two shifts in one day service (08.00 - 16.00 hrs.) (16.00 - 24.00 hrs.)
- The cleaner 1 pax per 1 standard booth only. (1-18 sqm.= 1pax, 30-36 sqm.= 2pax, 40-60 sqm.= 3pax, 70-100 sqm.= 4pax)
- Scope of work: Cleaning with a vacuum cleaner, Mop, Broom and clean all wastes paper bins.
- Booth cleaning service does not cover removal of oil spillage, paints and other liquids deposited on the floor.
- For exhibitor, if need tax invoice, please enclose the name of your company and address according to Por Por 20 (VAT Registration form 20). (For the Thai registered company to the Royal Thai Government)
- Deadline for orders: All orders shall be placed with Housekeeping Department no later than: \_\_\_\_\_
- Cancellation of order will only be accepted when made in writing to IMPACT Exhibition Management Co., Ltd. within 7 days prior to build-up period for exhibition show. Any cancellation after mentioned period, IMPACT reserves the right to return only 30 % of the service rate. Cancellation during show day cannot be made.
- Payment term: Orders will only be accepted when made in writing and accompanied with full payment. The Company reserves the right to refuse any order until payment has been received. Cash, Credit Card, Bank Draft, and Company Checks must be made payable to IMPACT Exhibition Management Co., Ltd. Personal checks will not be accepted. Payment by Electronic Wire Transfer must be certified by a proof of payment attached to orders and the wire transfer fee for payment from oversea is the customer's responsibility.

<b>Please complete and return this copy to:</b> <b>IMPACT Exhibition Management Co., Ltd.</b> <b>99 Popular Road, Ban mai Subdistrict, Pakkred District, Non thaburi 11 120, Thailand</b> <b>Contact : Housekeeping Dept.</b> <b>E-Mail : housekeeping@impact.co.th</b> <b>TEL : +66(0) 2833 5177</b> <b>FAX : +66(0) 2833 5178</b> <b>TAX ID : 3 0 3000209 9</b>	<b>Booth No.:</b>	<b>Contact Person:</b>
	<b>Tel.:</b>	<b>FAX:</b>
	<b>AUTHORIZED SIGNATURE &amp; ORDER DATE:</b> (Company's Stamp, if any)	
	<b>Service by :</b>	<b>Customer :</b>